



9th January 2024

Dear Parents/Carers

Re: New Procedures

Assalamu alaikom

I hope this letter finds you in good health and strong Imaan.

All our staff, teaching and non-teaching, have been busy setting up classrooms and other areas in preparation for our pupils' return to school this week. The new site means that we have to put into place new procedures, which are set out below.

1st Day Back Reminder

Staggered return for year groups -please check below

- **KS2 (Years 3 to Year 6):** **Wednesday, 10th January 2024**
- **EYFS & KS1 (Nursery to Year 2):** **Thursday, 11th January 2024**

Drop off

- **8:15am – 8:25am**
 - We will not be using the main gate accessible via entrance to the staff car park, MMPS has its own gate, located directly on Barlow Moor Road.
 - Staff will be outside directing parents and children – so don't worry, you will find us. You may even see a couple of bears, a lion and a bee.... 😊
 - Parents will accompany their children to the main entrance (glass double doors) where they will be met by staff. Pupils will enter the building and will be guided to their new classrooms.
- We have uploaded a video on our website so you can, with the help of our school lion, visualise the above

→ see our website, new premises, January 2024 updates tab.

<https://mmps.miet.uk/parents/new-premises-updates/>

Pick up

141 Barlow Moor Road

Manchester

M20 2PQ

T: 0161 445 5452

E: admin@mmps.miet.uk

W: www.mmps.miet.uk

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- 3:00pm
- Parents will enter via the MMPS gate which will open at 2:55 pm
 - Reception pupils
 - Will wait for their parents in the area behind the picket fence and will be handed over to parents via the gate.
 - Yr 1 and Yr2
 - Will be waiting for the parents in the Year 2 classroom which has an exit door from where children will be handed over to parents.
 - Yr 3 to Yr6
 - Will line up outside and be handed over to parents by class teachers

The MMPS gate will be locked at 3:15pm. Parents who are late must access the site via the main gate and collect their child/ren from reception.

MMPS pupils with siblings in MIGSG

- Can be collected with their older sisters at 3:25pm from reception.
- Please note, *MMPS pupils must be collected by parents* and cannot be handed over to their MIGSG sibling.

Parking Reminder

Unfortunately, congestion and inconsiderate parking was a concern for our neighbours in Withington and we received frequent complaints. We are hoping to avoid this at the new site and ask parents to be considerate of local residents and park responsibly and safely. Some issues have already caused grave concern, particularly in The Beeches, and local residents have escalated the matter to the city council. Please do not use The Beeches, which is very narrow, to park or turn around. Thank you for your support in this matter.

Breakfast Club

- Parents who arrive **between 7:30am and 7:40am** can park in the staff car park.
 - Parents can ring the buzzer at the entrance gate located in the staff car park and go up the stairs to enter the reception area.
 - Parents must accompany their child/ren to the school reception area.
- Parents who **arrive after 7:40am** must not use the school car park.
 - Parents must accompany their child/ren to the main gate. Please press the buzzer and admin will open the gate.

After School Clubs

After school clubs will start in our second week back, from Monday 15th January and Mrs Chaudhry will send more information on these later this week.





- Parents can use the school staff park to collect their children from reception at 4:15pm. Parents can ring the buzzer at the entrance gate located in the staff car park and go up the stairs to enter the reception area.
- Parents who do not park in the staff car park will use the main entrance gate and collect their child/ren from reception.

School Dinners

- Will **start on Friday 12th January** for pupils who have signed up and paid.
- Pupils who have signed up for school lunches must bring in a lunchbox on Wednesday 10th (KS2) and Thursday 11th January (all pupils).

Settling in and putting new routines and procedures into place will take time and modifications may be needed as we go along; I am confident that with your support school will run again smoothly very soon.

I ask for your patience and I am looking forward to welcoming you all back to our beautiful new home, insha'Allah.

Kind regards

Wasalaam

D. Ghafori

Head Teacher

