MANCHESTER MUSLIM PREPARATORY SCHOOL
FAITH • LEARNING • LIFE

Executive Head: Mrs M. Mohamed BSC.HONS, LPSH, PGCE, PG.DIP
Head Teacher: Mrs D. Ghafori

20th March 2023

Dear Parents/Carers,

Re: Breakfast Club Summer Term

Assalamu Alaikum,

Breakfast Club for the Summer Term will begin on **Tuesday 25th April 2023** and will continue until **Friday 21st July 2023.**

Children will be provided with the following options:

Breakfast Club options	
Toast/cereal/pancakes	• Toast with butter/jam • Low sugar breakfast cereal • Chocolate breakfast cereal • Pancakes/waffles • Fruit
Drink	• Water/milk/juice

If your child has any allergies or a medical condition that prevents him/her from eating certain food products, please include this information on the reply slip.

Please find enclosed additional information and terms and conditions which must be adhered to ensure the smooth running of the club.

Cost & Payment

- Sessions must be paid for termly irrespective of how many days your child attends per week.
- The cost per session is £3.50, irrespective of the time parents drop off their children.
- Payment for the breakfast club must be made by the payment methods on the reply slip.
- Refunds will not be given if a child is absent from school.
- Children will have a choice of food items and the cost of the club will remain the same even if the child does not wish to eat anything.

Staffing

- Mrs Jahan will run the breakfast club.
- Places will be allocated on a first-come first-serve basis.

Timings

- Breakfast club will commence at 7.45am.
- Children **must arrive before 8.00am** in order to be in time for breakfast.

551 Wilmslow Road
Manchester
M20 4BA
T: 0161 445 5452
E: admin@mmps.miet.uk
W: www.mmps.miet.uk

Entry into the Nursery classroom & handing over

- Parents must only use the Nursery entrance and hand their child over to a member of the breakfast club staff.
- Parents **must ring the buzzer** at the main entrance of the school to gain entry from 7.45am onwards.
- Parents arriving **earlier than 7.45am** must wait at the gate with their child until the Nursery doors open at 7.45am.

Parking

- When dropping off children, parents must park appropriately ensuring that they DO NOT PARK on the yellow grid lines. Parents must not block the car park so that all staff can park their cars safely.

In case of an unexpected school closure, e.g. adverse weather conditions

- The office will inform parents via text message that the school is closed. However, the school cannot guarantee that the message to close the school will reach parents before they set off.
- Any parents who arrive at school when there is a closure are responsible for arranging appropriate supervision for their child.

If you want your child to attend the breakfast club:

- **Please ensure you have emailed the completed reply slip with the correct remittance by Friday 31st March 2023, 12pm to admin@mmps.miet.uk**
- Indicate any medical conditions

Please note the Breakfast Club can only run if a minimum of four full–time pupils sign up.

Jazak'Allah khair

Wasalaam

D. Ghafori
Head Teacher

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Breakfast club reply slip for Summer Term Tuesday 25th April 2023 - Friday 21st July 2023

This form must be emailed to admin@mmps.miet.uk or a hard copy handed to the office by Friday 31st March 2023, 12pm.

Please tick the days your child will be attending.

The total number of days for Summer Term is 51 **days** (excluding Arafat and two days for Eid Ul Adha, Sports day & presentation day)x **£3.50 = £178.50.00** – this is the total cost.

If your child will only be attending on certain days during each week, please tick the relevant days and complete the table below; each session will cost £3.50 per child.

Spring Term	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Number of sessions per week**	**Total cost for no of days @ £3.50 per session**
Child 1							£
Child 2							£
Child 3							£
Total cost							£

Name of Child Class Allergies :
If your child has an allergy or food intolerance, please state below:

1 :…… …… ……

2 :…… …… ……

3 :…… …… ……

4 :…… …… ……

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I have read and agree with the above terms and conditions.

I have made total payment of £……

Please tick the relevant payment method below:

☐ Pay by BACS

Bank Name: **Royal Bank of Scotland**

Account Name: **Manchester Islamic Educational Trust LTD**

Sort Code: **16-34-27**

Account Number: **10094347**

Please make payment reference: Child name/Breakfast

☐ Deposit money directly to our Bank account with the reference **Child name/Breakfast** and send confirmation via email to the Bursar's Office.

Parent Name ……..Parent Signature……

Jazak'Allah khair for your continued support.

Wasalaam

Mrs D. Ghafori
Head Teacher

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